



DEPARTMENT OF BIOLOGICAL SCIENCES

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May 02, 2022

Dr. Edgardo E. TulinPresident
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Please allow us to Cash Advance Petty Cash Fund in the amount of **FIVE THOUSAND PESOS (5,000)** for the purchase of additional supplies and materials for the project chargeable to *101TF20201050-10.6.22*.

Hoping for your positive response. Thank you very much.

Respectfully yours,

RIS MENOEL R. MODINA Study Leader

Noted:

ANALYN M. MAZO Project Leader

Recommended Approval:

DANIEL LESLIE S. TANVice-President for Admin. & Finance

Approved:

EDGARDO E. TULIN VSU President

