



ACCOMPLISHMENT REPORT

June 2023

This is to certify that the undersigned staff rendered overtime work during the period covered and actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted
June 1 (Thu)	 Desktop laid out the materials for the "Online Certificate Philippine Program Field Visit" (exposure to RF farms for the participants of the online RF training), on June 5-9, 2023, VSU: Welcome banner (for tarp printing) Backdrop (for tarp printing) Certificates of completion (for participants), appreciation (for resource persons, and for facilitators)
June 4 (Sun)	 Desktop laid out, and printed covers of the supporting documents for the BSES and MSTREC programs RQAT re-visit; Edited, and finalized the materials laid out for the "Online Certificate Philippine Program Field Visit" (as revised).

Submitted By:

ELVIRA B. GORRE

Admin. Assistant

Approved:

ELIZA D. ESPINOSA

Director

INSTITUTE OF TROPICAL ECOLOGY AND ENVIRONMENTAL MANAGEMENT

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