VISAYAS STATE UNIVERSITY **Entity Name** **DISBURSEMENT VOUCHER**	**Fund Cluster :** 105 **Date : Mar. 21, 2023** **DV No. :**

Mode of Payment	☐ MDS Check ☐ Commercial Check ☐ ADA ☐ Others (Please specify)

Payee	**Saloma B. Gisulga**	TIN/Employee No.:	ORS/BURS No.:
Address	**Visayas State University, Visca, Baybay City, Leyte**		

Particulars	Responsibility Center	MFO/PAP	Amount
To. REPLENISHMENT for the purchase of supplies for office use as per supporting papers hereto attached in the amount of	ISRDS	50203010 00	4289.95
Amount Due			**4,289.95**

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

LILIAN B. NUNEZ
Asso. Prof./Director
Printed Name, Designation and Signature of Supervisor

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:		**D. Approved for Payment**	
☐ Cash available ☐ Subject to Authority to Debit Account (when applicable) ☐ Supporting documents complete and amount claimed proper			
Signature		Signature	
Printed Name	NICK FREDDY R. BELLO	Printed Name	EDGARDO E. TULIN
Position	Accountant II Head, Accounting Unit/Authorized Representative	Position	President Agency Head/Authorized Representative
Date		Date	

E. Receipt of Payment				JEV No.
Check/ ADA No. :		Date :	Bank Name & Account Number:	
Signature :	SBGISULGA	Date :	Printed Name:	Date
Official Receipt No. & Date/Other Documents				

INSPECTION AND ACCEPTANCE REPORT

Entity Name : ___ Visayas State University

Fund Cluster : 101Trust 20401010-105

Supplier : PANDA Gen. Mdse; LAUNCHER; HM; GREENWARE	IAR No. : ______________
PO No./Date : ______________________________	Date : January 30, 2023
Requisitioning Office/Dept. : ISRDS, VSU, Visca,Baybay City	Invoice No. : '97704;97703;0001;64005;
Responsibility Center Code : ISRDS	Date : Feb.14, 2023

Stock/ Property No.	*Description*	*Unit*	*Quantity*
	Kawali, single	pc	**1**
	Kawali, double	pc	**1**
	Kaldero extra double	pc	**1**
	Calculator , ordinary	pc	**1**
	Bavin earphone	pc	**1**
	Unitek enclosure	pc	**1**
	Tarpaulin, 2 x 4	pc	**1**
	Plastic pots 260 x 180	pcs	**6**
	Plastic pots 320 x 4	pcs	**9**
	Plastic pots 300 x 280	pcs	**12**
	Plastic pots 330 x 280	pcs	**3**
	TNT load	pcs	**4**
	Nutripak	pks	**68**
	x-x-x-x-x-x		

INSPECTION	*ACCEPTANCE*
Date Inspected : ____________________	**Date Received :** __________________
☐ Inspected, verified and found in order as to quantity and specifications	☐ Complete ☐ Partial (pls. specify quantity)
MA.FABASLAN/SOVILLAGONZALO Inspection Officer/Inspection Committee	SALOMA B. GISULGA Supply and/or Property Custodian

Appendix 51

PURCHASE REQUEST VISAYAS STATE UNIVERSITY (Agency)					
Department Section	ISRDS VSU,Baybay city, Leyte	PR No.: SAI No.: Charge to: 101Trust(20401010-105)		Date:01/27/23 Date:	
No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	piece	Kawali, single	1	329.00	329.00
	piece	Kawali, single	1	219.00	219.00
	piece	Kaldero, extra double	1	439.00	439.00
	piece	Calculator, ordinary	1	155.00	155.00
	piece	Bavin earphone	1	220.00	220.00
	piece	Unitek enclosure	1	780.00	780.00
	piece	Tarpaulin 2 x 4	1	120.00	120.00
	pcs	Plastic pot 260 x 180	6		100.02
	pcs	Plastic pot 320 x 4	9		326.92
	pcs	Plastic pot 300 x 280	12		396.00
	pcs	Plastic pot 330 x 280	3		125.01
	pcs	TNT load	2	100.00	200.00
	pcs	TNT load	2	100.00	200.00
	pcs	Nutripack	68	10.00	680.00
		x-x-x-x-x			**4,289.95**
		CERTIFIED AS TO AVAILABILITY OF APPROPRIATION IN THE AMOUNT OF **P4289.95** WITHIN 45 DAYS NICK FREDDY R. BELLO Head, Accounting Office			
Purpose:	For training/office use.				
Signature: Printed Name: Designation:	Requested by: **SALOMA B. GISULGA** Science Research Specialist			Approved by: **F. EDGARDO E. TULIN** President	