



April 17, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for Research, Extension & Innovation

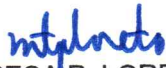
Sir:

I would like to recommend Ms. Sarah Jean C. Sugano as Officer-in-Charge of the Advanced Research and Innovation Center on April 18-20, 2023 or until my return. I will be on official travel to Manila to process my Schengen visa application.

As OIC, Ms. Sugano is authorized to discharge the functions of ARI Center Director in addition to her present duties and responsibilities.

Thank you. Best regards.

Respectfully yours,


MA. THERESA P. LORETO
Director, ARI Center

Conforme:


SARAH JEAN C. SUGANO
Faculty, ARI Center

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension & Innovation

Approved:

EDGARDO E. TULIN
University President