



VISAYAS

STATE UNIVERSITY

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines
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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Glydel T. Bengalan

For the Month of: December

Department: Department of Pure and Applied Chemistry

Year: 2022

| Day | AM | | | | | | PM | | | | | | Daily Total (hours) |
|-----|------|-------|-------|------|---------|-----|------|------|------|------|-----|-----|---------------------------|
| | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | |
| 1 | 7:00 | 10:00 | 10:00 | 1:00 | | | 4:00 | 7:00 | | | | | 1 |
| 2 | | | | | | | 7:00 | 4:00 | 5:00 | 6:00 | | | 2 |
| 3 | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | |
| 5 | 7:00 | 10:00 | 10:00 | 1:00 | | | 7:00 | 4:00 | 5:00 | 6:00 | | | 8 |
| 6 | 7:00 | 10:00 | 10:00 | 1:00 | | | | | | | | | 6 |
| 7 | 7:00 | 10:00 | 10:00 | 1:00 | | | | | | | | | 6 |
| 8 | | | | | HOLIDAY | | | | | | | | 6 |
| 9 | | | | | | | | | | | | | |
| 10 | | | | | | | 7:00 | 4:00 | 5:00 | 6:00 | | | 2 |
| 11 | | | | | | | | | | | | | |
| 12 | 7:00 | 10:00 | 10:00 | 1:00 | | | 7:00 | 4:00 | 5:00 | 6:00 | | | 8 |
| 13 | 7:00 | 10:00 | 10:00 | 1:00 | | | | | | | | | 6 |
| 14 | 7:00 | 10:00 | 10:00 | 1:00 | | | | | | | | | 6 |
| 15 | 7:00 | 10:00 | 10:00 | 1:00 | | | 4:00 | 7:00 | | | | | 9 |
| 16 | | | | | | | 7:00 | 4:00 | 5:00 | 6:00 | | | 2 |
| 17 | | | | | | | | | | | | | |
| 18 | | | | | | | | | | | | | |
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| 30 | | | | | | | | | | | | | |
| 31 | | | | | | | | | | | | | |

GRAND TOTAL

69

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ELIZABETH S. QUEVEDO

Printed Name and Signature of Dept. Head

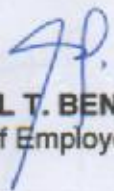


ACCOMPLISHMENT REPORT

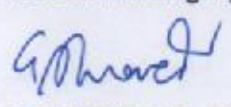
[December 1-16, 2022]

1. Conducted laboratory classes in Chem 120.1, Chem121.1, Chem110.1, Chem11, and Chem130.2.
2. Conducted online classes via Google Meet in Chem120.
3. Checked quizzes in Chem120.1, Chem121.1, Chem110.1, Chem11, and Chem130.2.
4. Checked learning assessments, and activities in Chem120.
5. Checked laboratory reports and journals in Chem120.1, Chem121.1, Chem110.1, Chem11, and Chem130.2.
6. Answered students' questions and clarifications for Chem120, Chem120.1, Chem121.1, Chem110.1, Chem11, and Chem130.2.

Submitted by:


GLYDEL T. BENGALAN
Name of Employee/Faculty

Recommending Approval:


ELIZABETH S. QUEVEDO
Head, DoPAC

Approved:

MA. THERESA P. LORETO
Dean, CAS