

OBLIGATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte			No.: Date: October 3, 2022 Fund:			
Payee:	PETER BEN LAURICE H. URDANETA					
Office:	CASH DIVISION					
Address:	VSU, BAYBAY CITY, LEYTE					
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount		
	Reimbursement of travel	100000000	5020101010	620.00		
	Total			620.00		
<b>Certified:</b> Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal  Signature _____ Printed Name <b>QUEEN-EVERY ATUPAN</b> Position <b>Sup. Admin Officer</b> Date _____		<b>Certified:</b> Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature _____ Printed Name <b>ALICIA M. FLORES</b> Position <b>Admin. Officer IV</b> Date _____				
STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	OBLIGATION	0	620.00		620.00	
	Total		620.00		620.00	

Respectfully submitted:

PETER BEN LAURICE H. URDANETA

Supervisor

On evidence and information of which I have knowledge, the travel was actually undertaken.

QUEEN-EVERY ATUPAN

Sup. Admin Officer