



OTP MONITORING FORM

Year: 2021

(1)	Action Plan in OTP		Issue based on SWOT		Associated Risk (refer to ROAM)		Last year Monitoring			(11)	(12)	(13)	During Monitoring			(17)	(18)
Metrics (Based on Strat Plan)	(2) Co de	(3) Descrip tion	(4) Cod e	(5) Description	(6) C od e	(7) Description	(8) Targ et	(9) Accomp lishment	(10) Percent Accomplish ment	Target Date of Implemen tation	Actual Date of Implemen tation	Monitoring Date	(14) Target	(15) Accomplish ment	(16) Percent Accomplishme nt	Effectiveness of Action Plan	Recommendation
	UHS-APR-19-01	Request creation of position.	UHS-19-W1	Inadequate manpower in relation to the number of clients	UHS-19-W1	Inadequate manpower in relation to the number of clients	2 (1 nurse, 1 MT)	1 (Nurse)	50%			November 2021	2 (1 nurse, 1 MT)	1 (MedTech)	100 %	Highly effective	Maintain/improve existing controls (The action plan was to request the creation of the position which was already done, however, at present only one nurse and one medtech were hired on a job order status owing to the unavailability of the item.
	UHS-AP	Propose for the	UHS-	Inadequate designated area for the	UHS	Inadequate designated area for the conduct	1	0	0%			November 2021	1	1 (submitted)	100 %	Highly Effective	Maintain/improve existing