



June 3, 2022

PROF. MAGDALENE C. UNAJOAN

Head

Dept. of Computer Science and Technology
Visayas State University

Dear Prof. Unajan:

I am requesting from your office to allow Mr. Dionesio I. Estupa the DCST computer technician to check and repair of this CPU unit from the Department of Meteorology.

May this request merit your kind consideration and positive action. Thank you.

Very truly yours,

ROTSSEN B. LABISORES

Faculty, Department of Meteorology

Conforme:

DIONESIO I. ESTUPA

DCST, Computer Technician

Approved by:

MAGDALENE C. UNAJOAN

Head, DCST