



TRAINING/WORKSHOP/ORIENTATION PROPOSAL

Title: OBE-Syllabus Making Writeshop

Participants: DoPAC Faculty and Staff

Date: February 9, 2023, 2:00 PM to 5:00 PM (Thursday)

Venue: DoPAC Conference Room or via Google Meet

Rationale

Visayas State University aims for continuous improvement in the curriculum, teaching and learning strategies, and assessment tools to produce quality and highly competitive individuals by adopting the OBE learning process as an instrument for instruction. As a requirement, each course offered should have an OBE syllabus which will be used as a guide in the teaching-learning process. However, the recurrence of late submissions of course syllabi has been observed by the Office of Academic Affairs for the past academic years.

Thus, to help address this recurring issue, the DoPAC proposed conducting a half-day writeshop on syllabus making/updating. This activity allows the participants to recalibrate their capabilities in writing the OBE syllabus effectively and efficiently.

Objectives:

At the end of the writeshop, the participants are expected to:

1. Re-orient the faculty and staff on the preparation of the OBE syllabus; and
2. Prepare the OBE syllabus for each course offered by the department.

Methodology/Strategy

The proposed half-day blended (face-to-face and online) activity through google meet is designed for the participants to reinforce and recalibrate their abilities in writing the OBE syllabus. This activity will focus on re-learning how to prepare an effective syllabus by revisiting the important processes or guidelines.

The invited speaker will re-introduce the importance of the OBE syllabus in continuous learning and the proper way of writing this document. A facilitator will be assigned to moderate the writeshop. The activity will then be concluded by giving certificates to the speaker and the participants.



Resources Needed

- Venue
- Office supplies
- Laptop
- Internet Connection
- DLP Projector with screen

Expected Outcome:

1. OBE Syllabi for courses offered by the department

Estimated Budget:

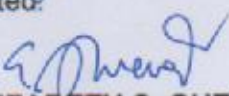
| Particulars | Cost in peso (Php) |
|--------------|--------------------|
| None | |
| | |
| TOTAL | |

Prepared by:


ALLAN A. RAMAL

Chairperson, DoPAC Training, Program and Social Committee

Noted:


ELIZABETH S. QUEVEDO

Head, DoPAC

Recommending Approval:

MA. THERESA P. LORETO

Dean, CAS

BEATRIZ S. BELONIAS

VP for Academic Affairs

Approved:

EDGARDO E. TULIN

President



OBE-Syllabus Making Writeshop

PROGRAM OF ACTIVITIES

February 9, 2023

2:00 PM

Invocation
National Anthem
Overview

Opening Program

AVP

AVP

Prof. Allan A. Ramal

Chairperson, DoPAC Training, Program and Social
Committee

2:20 PM – 4:00 PM

OBE Syllabus Preparation

Speaker: **Dr. Nancy D. Abunda**
Head, OIMD

4:01 PM – 4:30 PM

Open Forum

4:31 PM – 4:35 PM

Giving of Certificate to the Speaker

4:36 PM – 4:45 PM

Closing Remarks

Dr. Elizabeth S. Quevedo
Head, DoPAC

Ms. Jaileen Jannaraine S. Puray
Master of Ceremony