



VISAYAS
STATE UNIVERSITY

RESERVE OFFICERS' TRAINING CORPS UNIT

11 December 2025

MS. SOPHIA F ANGELIO

President, FTE-SSC
Visayas State University
Visca, Baybay City, Leyte

RE: Request to borrow a Big Inflatable Volleyball Ball

Dear Ms. Angelio:

Greetings of peace and a good day, Ma'am!

I'm writing on behalf of the VSU ROTC-U officers to formally and sincerely request your help with our forthcoming SPORTSFEST, which will take place on Saturday, December 13, 2025. We would like to borrow a **BIG VOLLEYBALL BALL** in relation to this.

Should you have any inquiries or concerns, please do not hesitate to contact us through this number, 09636784301 or send an email to antolihao24@gmail.com

Thank you for considering this request. The VSU-ROTC Unit will always be grateful for your gracious support.

Respectfully yours,

NIEL DHON PABLO U BARCOS

C/COL 1CL
Corps Commander, VSU-ROTC Unit

NOTED BY:

CELESTE FRANK L SAYSON

LTC INF (GSC) PA
Commandant of Cadets



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