

DAILY TIME RECORD**CAGASAN, ULYSSES A.**

(NAME)

For the month of

December 1 - 31, 2024

Official hours for arrival and departure

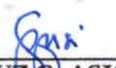
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	8:01	12:03	12:04	5:14	1min	7hrs 59mins
3-TUE	7:55	12:01	12:02	5:11		8hrs
4-WED	7:32	12:03	12:06	5:02		8hrs
5-THU	6:48	12:02	12:04	5:16		8hrs
6-FRI	7:59	12:00	12:15	5:02		8hrs
7-SAT						Off
8-SUN						Off
9-MON	7:53	12:52	12:56	5:06		9hrs 9mins
10-TUE	7:54	12:46	12:54	5:25		9hrs 23mins
11-WED	7:59	12:00	12:04	5:07		9hrs 4mins
12-THU	7:56	12:51	12:53	5:00		9hrs 2mins
13-FRI						FL
14-SAT						Off
15-SUN						Off
16-MON	7:02	12:00	1:00	5:06		8hrs
17-TUE	7:42	12:01	12:02	5:25		8hrs
18-WED	7:46	12:01	12:04	5:04		8hrs
19-THU	7:47	12:00	12:03	5:03		8hrs
20-FRI	7:47	12:00	1:00	5:00		8hrs
21-SAT						Off
22-SUN						Off
23-MON	8:00	12:00	1:00	5:00		8hrs
24-TUE						Holiday
25-WED						Holiday
26-THU						CDO
27-FRI						CDO
28-SAT						Off
29-SUN						Off
30-MON						Holiday
31-TUE						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


ULYSSES A. CAGASAN

VERIFIED as to prescribed office hours


LUZ C. ASIO
 Department Head
 Department of Agronomy

1/15/25