

**DAILY TIME RECORD**  
**GABUNADA, FE M.**  
(NAME)


For the month of  
**January 1 - 31, 2023**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						Holiday
3-TUE	8:32	10:18	On leave		6hrs 14mins	1hr 46mins
4-WED	8:24	12:13	12:51	5:18	24mins	7hrs 36mins
5-THU	8:02	12:08	12:46	4:02	1hr	7hrs
6-FRI	8:01	12:07	12:40	5:12	1min	7hrs 59mins
7-SAT						Off
8-SUN						Off
9-MON						SPL
10-TUE	7:59	12:12	12:56	5:07		8hrs
11-WED	8:04	12:42	12:50	5:11	4mins	7hrs 56mins
12-THU	7:55	12:10	12:58	5:38		8hrs
13-FRI	8:00	12:05	12:59	5:12		8hrs
14-SAT						Off
15-SUN						Off
16-MON	On leave		12:58	5:16	4hrs	4hrs (SPL half day)
17-TUE	8:01	12:17	12:56	5:16	1min	7hrs 59mins
18-WED						SPL
19-THU						SPL
20-FRI						SL
21-SAT						Off
22-SUN						Off
23-MON	On leave		12:47	5:11	4hrs	4hrs
24-TUE	8:06	12:13	12:51	5:30	6mins	7hrs 54mins
25-WED	7:59	12:21	1:02	5:32	2mins	7hrs 58mins
26-THU	8:25	12:23	12:51	5:20		8hrs
27-FRI	7:56	12:05	12:40	5:36		8hrs
28-SAT						Off
29-SUN						Off
30-MON	7:57	12:02	12:33	5:05		8hrs
31-TUE	7:55	12:03	12:44	5:34		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**FE M. GABUNADA**

VERIFIED as to prescribed office hours

  
**DHENBER C. LUSANTA**  
Department Head  
Farm Resource Management Institute