



14 October 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Dr. Tulin**:

Greetings!

I would like to recommend **Dr. ROTACIO S. GRAVOSO** as Officer In-charge (OIC) of the ACIAR ASEM 2016/103 Forest Landscape Restoration (FLR) Project and Project Tarsier on October 19 and 21, 2022 until my return to office. On these dates, I will be on leave for personal reasons. As OIC, he is authorized to assume the duties and responsibilities of the project leader including signing of vouchers for salaries, wages and cash advances in addition to his regular task as Study Leader/Implementation Leader of the projects.

Thank you very much.

Sincerely,

**ARTURO E. PASA**  
Project Coordinator

Conforme:

**ROTACIO S. GRAVOSO**  
Implementation Leader

Recommending Approval:

**ANATLIO N. POLINAR**  
Head, DFS

Approved:

**EDGARDO E. TULIN**  
President