



PERMIT TO GIVE EXAMINATION/HOLD CLASS OUTSIDE OF REGULAR CLASS SCHEDULE

Course Number: Envi11 Course Title: ENVIRONMENTAL SCIENCE
Semester: ☒ 1st ☐ 2nd Academic Year: 2023 - 2024
[☒] Lecture [☐] Laboratory Regular Class Schedules: MTh 08:30-10:00, MTh 10:11:30,
MTh 11:30-13:00, TF 08:30-10:00,
TF 10:00-11:30, TF 13:00-14:30,
TF 15:00-16:30

May I request to [☒] hold exam [☐] conduct class outside of the regular schedule to
(date and time) 10/04/2023 (08:00-09:30), (10:00-11:30), (13:00-14:30), (15:00-16:30) &
(17:00-18:30) at the (venue) Plant Science Building – DPBG 11

for the following reasons:

- [☐] Exam in departmental and students taking the exam belong to different sections.
[☐] Regular meeting day has declared a holiday
[☒] other (please specify) Regular meeting was suspended due to Intramurals and Family Day;
thing took effectivity on September 1, two weeks late from the start of classes.

I hereby certify that the above schedule is agreed upon by all students concerned and
not in conflict with any calendared University activity. Students who cannot take the exam/attend the
Class due to justifiable reason agreed to make up at a convenient time.

cert
ELLA MARIE G. NUÑEZ

Signature over Printed Name of Faculty

Recommending Approval:

Noted:

Approved:

f
ELIZA D. ESPINOSA

CHONA A. BRIT

DENNIS P. PEQUE

Department Head *9/24/23*

OIC, Dean of Students

College Dean

Date:

Date:

Date:

to be accomplished after the examination/class was conducted

CERTIFICATION

This is to certify that the above examination/make-up class was conducted on:

[☐] date(s), time, and venue stated above

[☐] Changed schedule: Date: _____ Time: _____

Venue: _____

If changed, state reason(s): _____

Certified True and Correct:

ELLA MARIE G. NUÑEZ

Name and Signature of Faculty

Date: _____

ELIZA D. ESPINOSA

Name and Signature of Department Head

Date: _____

* to be accomplished in 3 copies