



VISAYAS
STATE UNIVERSITY



**COLLEGE OF
ARTS & SCIENCES**

31 May 2024

DR. PROSE IVY G. YEPES
University President

Through **DR. ELWIN JAY V. YU**
Vice President for Administration and Finance

Dear Dr. Yepes:

The faculty members of the Department of Arts, Languages, and Literature (DALL) and the Department of Philosophy and Social Sciences (DPSS) need a stable internet connection to perform their basic functions in instruction, research, extension, production, and other university assignments. However, in these two departments situated in the Arts and Letters Building, which is the oldest building on the upper campus of the university, the available source of internet connection is Wi-Fi connectivity. The existing WiFi is unstable because it needs updating and upgrading. Poor connectivity hampers faculty members' performance of their basic duties. We consider this one of the urgent concerns of these departments.

To ensure stable internet connectivity for DALL and DPSS faculty members today and in the future, the Information and Communication Technology Management Center (ICTM) strongly recommended that all faculty rooms be provided with LAN/wired internet connections. The ICTM have already provided us with a quotation for the needed IT infrastructure rehabilitation of the Arts and Letters Building.

In line with this, we would like to ask for your approval of our request for funds to implement the needed IT infrastructure rehabilitation of the said building. This request is part of our future-proofing effort in the area of ICT.

I have attached here the quotation provided by the ICTMC for your perusal.

Should you have questions or clarifications, we are more than willing to come to your office to further explain our request.

We hope for your favorable response. Thank you for your unwavering support.

Yours truly,


GLENN G. PAJARES
Dean
College of Arts and Sciences