



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

January 20, 2025

Mr. Raymund M. Igcasama

University Registrar

Visayas State University

Visca, Baybay City, Leyte

Dear Mr. Igcasama:

We would like to request that our new graduate teaching assistant (GTA) Gretchen Mae M. Prado, email gretchen.prado@vsu.edu.ph, needs to be added to the Teachers Portal at the Cumulus so that the said instructor can access her portal and classes.

Thank you very much.

Sincerely yours,

LUZ G. ASIO

Head, Department of Agronomy

Approved:

RAYMUND M. IGCASAMA

University Registrar

DEPARTMENT OF AGRONOMY

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