



February 23, 2022

PROF. MANOLO B. LORETO, JR.

Dean of Students

VSU, Baybay City, Leyte

Dear Prof. Loreto:

Please be informed that the Department of Forest Science will be participating the **National Forestry Quiz Contest (NFQC)** to be conducted on February 26, 2022 from 1 – 5 pm via zoom. Our representative is Miss Lyra Gonzales Permangel, a 4th year BSF student and a resident of barangay Lim-ao, Kananga Leyte. Preparation for the said contest is very important; however, she is destructed by unstable internet connection and unfavourable environment in her home place.

In this connection, I would like to request that she may be allowed to stay in Ilang-ilang dormitory from February 23 – 27, 2022. Rest assured that Health Protocols will be strictly followed during her short stay in the dormitory.

Attached is the approved request letter from the President.

Hoping for your favourable action in this regard.

Very respectfully yours,

ANATOLIO N. POLINAR

Head-DFS

Recommending Approval:

DENNIS P. PEQUE

Dean- CFES

Approved:

MANOLO B. LORETO, JR.

Dean of Students

cc: File

Student (Lyra G. Permangel)

Dormitory adviser (Ms. Angel L. Paradero)