

DAILY TIME RECORD
CABASE, MICHELLE AUBREY D.
 (NAME)

For the month of
 July 1 - 31, 2024
 Official hours for arrival and departure
 8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|--------|---------------------------------------|
| | IN | OUT | IN | OUT | | |
| 1-MON | 8:01 | 12:08 | 12:21 | 5:06 | 1min | 7hrs 59mins |
| 2-TUE | 8:01 | 12:09 | 12:17 | 5:13 | 1min | 7hrs 59mins |
| 3-WED | 8:09 | 12:09 | 12:17 | 5:17 | 9mins | 7hrs 51mins |
| 4-THU | 8:02 | 12:01 | 12:10 | 5:11 | 2mins | 7hrs 58mins |
| 5-FRI | 8:07 | 12:01 | 12:35 | 5:13 | 7mins | 7hrs 53mins |
| 6-SAT | | | | | | Off |
| 7-SUN | | | | | | Off |
| 8-MON | 8:27 | 12:26 | 12:27 | 5:08 | 27mins | 7hrs 33mins |
| 9-TUE | 7:49 | 12:19 | 12:35 | 5:09 | | 8hrs |
| 10-WED | 7:53 | 12:28 | 12:29 | 6:45 | | 8hrs |
| 11-THU | 7:59 | 12:30 | 12:50 | 5:12 | | 8hrs |
| 12-FRI | 8:12 | 12:07 | 12:38 | 5:09 | 12mins | 7hrs 48mins |
| 13-SAT | | | | | | Off |
| 14-SUN | | | | | | Off |
| 15-MON | 8:01 | 12:23 | 12:24 | 5:14 | 1min | 7hrs 59mins |
| 16-TUE | 8:04 | 12:16 | 12:21 | 5:16 | 4mins | 7hrs 56mins |
| 17-WED | 7:58 | 12:26 | 12:36 | 7:34 | | 8hrs SUSPENDED 4:30 pm 11:59 pm |
| 18-THU | | | | | | SUSPENDED 8:00 am 11:59 pm |
| 19-FRI | 7:55 | 12:33 | 12:33 | 5:18 | | 8hrs |
| 20-SAT | | | | | | Off |
| 21-SUN | | | | | | Off |
| 22-MON | 7:58 | 12:32 | 12:35 | 5:12 | | 8hrs |
| 23-TUE | 8:09 | 12:00 | 12:30 | 5:16 | 9mins | 7hrs 51mins |
| 24-WED | 7:57 | 12:04 | 12:28 | 5:10 | | 8hrs |
| 25-THU | 8:07 | 12:03 | 12:32 | 5:14 | 7mins | 7hrs 53mins |
| 26-FRI | 7:57 | 12:13 | 12:13 | 5:14 | | 8hrs |
| 27-SAT | | | | | | Off |
| 28-SUN | | | | | | Off |
| 29-MON | 8:10 | 12:24 | 12:26 | 5:57 | 10mins | 7hrs 50mins |
| 30-TUE | 8:00 | 12:30 | 12:32 | 5:08 | | 8hrs |
| 31-WED | 8:00 | 12:18 | 12:47 | 5:08 | | 8hrs |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

macabasedh
MICHELLE AUBREY D. CABASE

VERIFIED as to prescribed office hours

[Signature]
ZYRA MAY H. CENTINO
 Department Head
 Department of Economics