



March 21, 2022

DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **DR. BEATRIZ S. BELONIAS**
VP for Academic Affairs

Dear **President Tulin**:

Greetings of Peace and Solidarity!

In celebration of the Institute of Human Kinetics 46th Founding Anniversary, the Institute will organize a Community Outreach Program for children aged 5-12 years old at Brgy. San Antonio, San Ricardo, Southern Leyte on March 25, 2022. The outreach program aims to provide active recreational activity and enjoyment for kids heavily affected by Typhoon Odette. All expenses incurred will be shouldered by the faculty and staff of IHK with the help of a few donors outside IHK, as reflected in the proposed activity proposal. (Please see the attached activity proposal).

In view of this, we would like to request your kind approval for the conduct of the activity. More so, we would also like to request that this activity will be considered as an official travel of the unit. Rest assured that the minimum health standards will be observed, following local and national IATF protocol during the conduct of the activity.

We hope to receive a positive response regarding our requests.

Thank you very much.

Truly yours,


CHARIS B. LIMBO
Director, IHK

Noted:


BAYRON S. BARREDO
Dean, College of Education