



**VISAYAS**  
STATE UNIVERSITY



**NSTP OFFICE**

Visca, Baybay City, Leyte  
Email: nstp@vsu.edu.ph  
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June 13, 2023

**DR. EDGARDO E. TULIN**

President  
Visayas State University  
Visca, Baybay City, Leyte

Through: **DR. ALELI A. VILLOCINO**  
VP for students Affairs and Services

**Dear Sir Tulin:**

In view of my official travel to VSU-Isabel, may I designate Mr Jay C. Bansale. to be my Officer-in-Charge (NSTP Office) on June 15, 2023 or until my return.

As OIC he is authorized to discharge the functions of the Director of NSTP in addition to his regular duties and responsibilities as Faculty in the Dept. of Teacher Education and CWTS Coordinator.

Thank you and more power.

Very truly yours,

**JOY A. BELLEN**

Director, NSTP Office

CONFORME:

**JAY BANSALE**

CWTS Coordinator

RECOMMENDING APPROVAL:

APPROVED:

**ALELI A VILLOCINO**  
VP for students Affairs and Services

**EDGARDO E. TULIN**  
VSU President

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