


**DAILY TIME RECORD**  
**VALDEVIESO, GELBERTO P.**  
 (NAME)


For the month of  
**November 1 - 30, 2023**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Holiday
2-THU						Holiday
3-FRI	8:01	12:22	12:28	5:01	1min	7hrs 59mins
4-SAT						Off
5-SUN						Off
6-MON	7:47	12:02	12:09	5:00		8hrs
7-TUE	8:06	12:00	12:05	5:00	6mins	7hrs 54mins
8-WED	8:02	12:38	12:43	5:12	2mins	7hrs 58mins
9-THU	7:55	12:00	12:09	5:00		8hrs
10-FRI	8:12	12:00	12:10	5:00	12mins	7hrs 48mins
11-SAT						Off
12-SUN						Off
13-MON	8:08	12:02	12:14	5:05	8mins	7hrs 52mins
14-TUE						OB
15-WED						OB
16-THU						OB
17-FRI						SL
18-SAT						OB
19-SUN						OB
20-MON						OB
21-TUE						OB
22-WED						OB
23-THU						OB
24-FRI						OB
25-SAT						OB
26-SUN						OB
27-MON						OB
28-TUE						OB
29-WED						OB
30-THU						OB

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**GELBERTO P. VALDEVIESO**

VERIFIED as to prescribed office hours

  
**JEROME O. ARRIBADO**  
 Department Head  
 Farm Resource Management Institute