

Daily Time Record (DTR)Name BEATRIZ S. BELONIASFor the month of April 01-30, 2022Official hours of arrival and departure:
(Regular Days) _____ (Saturdays) _____

D A Y	A. M.		P. M.		Undertime	
	Arri- val	Departure	Arri- val	Departure	Hrs.	Mins
1	8:00	12:05	1:00	5:05		
2	SATURDAY					
3	SUNDAY					
4	8:00	12:05	1:00	5:05		
5	8:00	12:05	1:00	5:05		
6	8:00	12:05	1:00	5:05		
7	8:00	12:05	1:00	5:05		
8	8:00	12:05	1:00	5:05		
9	SATURDAY					
10	SUNDAY					
11	TYPHOON					
12	WORK SUSPENDED					
13	WORK SUSPENDED					
14	HOLIDAY					
15	HOLIDAY					
16	SATURDAY					
17	SUNDAY					
18	8:00	12:05	1:00	5:05		
19	LEAVE					
20	8:00	12:05	1:00	5:05		
21	LEAVE					
22	8:00	12:05	1:00	5:05		
23	SATURDAY					
24	SUNDAY					
25	8:00	12:05	1:00	5:05		
26	8:00	12:05	1:00	5:05		
27	8:00	12:05	1:00	5:05		
28	8:00	12:05	1:00	5:05		
29	8:00	12:05	1:00	5:05		
30	SATURDAY					
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival and departure from office.

BEATRIZ S. BELONIAS
BEATRIZ S. BELONIAS
VP for Academic Affairs

Verified as to the prescribed office hours.

EDGARDO E. TULIN
University President

**OFFICE OF THE VICE PRESIDENT
FOR ACADEMIC AFFAIRS**

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CERTIFICATION**Transportation Allowances (RATA)**

Eighteen THOUSAND PESOS (P18,000.00)
2022 was fully expended.

in the performance of my official duties;
rent vehicle within my official station for

le those from home to office and vice versa;
rent vehicle for official travels within fifty (50)

Submitted by:

BEATRIZ S. BELONIAS
BEATRIZ S. BELONIAS
Vice President for Academic Affairs