

Civil Service Form 48

DAILY TIME RECORD**CAVERO, JEDAN A.**
(NAME)

For the month of

February 1 - 28, 2025

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:48	12:07	12:23	6:42		8hrs
4-TUE	7:53	12:22	12:27	5:07		8hrs
5-WED	7:57	12:02	12:21	5:00		8hrs
6-THU	7:51	12:02	12:44	5:54		8hrs
7-FRI	8:00	12:16	12:16	5:15		8hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 11:59 pm
11-TUE	7:46	12:17	12:18	5:01		8hrs
12-WED	7:58	12:46	12:46	5:01		8hrs
13-THU	7:49	12:02	1:00	6:32		8hrs
14-FRI						SL
15-SAT						Off
16-SUN						Off
17-MON	7:58	12:05	12:35	5:43		8hrs
18-TUE	7:56	12:32	12:47	5:02		8hrs
19-WED						SL
20-THU	7:55	12:01	12:27	5:07		8hrs
21-FRI	8:00	12:00	12:50	5:03		8hrs
22-SAT						Off
23-SUN						Off
24-MON	7:56	12:20	12:50	6:31		8hrs
25-TUE	7:18	12:04	12:16	5:08		8hrs
26-WED	7:53	12:04	12:25	5:02		8hrs
27-THU	7:54	12:11	12:19	5:25		8hrs
28-FRI	7:58	12:02	12:45	5:09		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



JEDAN A. CAVERO

VERIFIED as to prescribed office hours



LEMUEL S. PRECIADOS

 Department Head
 Department of Economics

Date Generated: May/09/2025 01:41:14

Stamp of Date of Receipt

NTY

VE

(Middle)

Abing

5. SALARY (Monthly)

ON

ILS OF LEAVE:

 vacation/Special Privilege leave:
 in the Philippines :
 d (Pls. Specify) :

 Sick leave:
 hospital (Pls. Specify) :
 patient (Pls. Specify) : Baybay

 Special Leave Benefits for Women:
 (ness)

 Study leave:
 Board Examination Review
 tion of Master's Degree
 tion of Doctorate Degree
 tion of PHD Degree

 use:
 ration of Leave Credits
 al Leave

JTATION

sted ☐ Not Requested


CAVERO, JEDAN A.

(Signature of Applicant)

ATION

MENDATION:

reval

approval due to:



LEMUEL S. PRECIADOS

Department of Economics

VED due to: