




**ARRANGEMENT FOR CLASS(ES) MISSED**

*(To be attached to Application for Leave Form and/or Travel Order/Request)*

Name of Faculty		Department	Date of Filing
JEROME O. ARRIBADO		Eco-FARMI	SEPTEMBER 06, 2024
Subject(s) Taught	Class Schedule	No. of Students	Arrangement for classes missed/ to be missed
AnSc 22n Introduction to Livestock and Poultry Production (Laboratory class)	Wednesday 7am-10am 10am-1pm 1pm-4pm	27 34 17	Conduct a make-up class and/or two exercises of activities for the laboratory classes missed.
Reason(s) of: Attend the 2 <sup>nd</sup> PAA Central Visayas Regional Convention with the Theme: "Empowering Farmers and Youth Through Agricultural Innovations and Technology Advancements for Future Generations".  a. Leave: Date(s): ___ Vacation ___ Sick ___ others (Pls. specify):		b. Travel: Date(s) <u>September 17-21, 2024</u>	
<b>Conforme:</b>  _____ Name & Signature of person taking over the classes(s)		<b>Prepared by:</b>   <b>JEROME O. ARRIBADO</b> Instructor	
<b>Approved by:</b>  <b>MANUEL D. GACUTAN, JR.</b> Head, DAS Date: _____			

\*to be accomplished in 2 copies