



VISAYAS

STATE UNIVERSITY

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines
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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

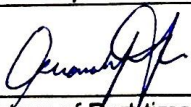
Name: RHONAH ROSE L. TORRENTE
Department: DLABS

For the Month of: November
Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	AR R	DEP	AR R	DEP	
1	Holiday												
2	7:30					12:00	1:00					4:30	8.00
3	7:30					12:00	1:00					4:30	8.00
4	7:30					12:00	1:00					4:30	8.00
5													
6	SAT												
7	SUN												
8	7:30					12:00	1:00					4:30	8.00
9	7:30					12:00	1:00					4:30	8.00
10	7:30					12:00	1:00					4:30	8.00
11	7:30					12:00	1:00					4:30	8.00
12													
13	SAT												
14	SUN												
15	7:30					12:00	1:00					4:30	8.00
16	7:30					12:00	1:00					4:30	8.00
17	7:30					12:00	1:00					4:30	8.00
18	7:30					12:00	1:00					4:30	8.00
19													
20	SAT												
21	SUN												
22	7:30					12:00	1:00					4:30	8.00
23	7:30					12:00	1:00					4:30	8.00
24	7:30					12:00	1:00					4:30	8.00
25	7:30					12:00	1:00					4:30	8.00
26													
27	SAT												
28	SUN												
29	WFH												
30	Holiday												
31													

GRAND TOTAL 120 hrs

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

	
Signature of Part-time Instructor	Printed Name and Signature of Dept. Head

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.

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FM-PRO-01
v1 05-27-2020

No.