



January 13, 2023

**MS. MARWEN A. CASTAÑEDA**

University Registrar  
Visayas State University  
Visca, Baybay City, Leyte

Dear Ms. Castaneda:

Good day!

I am respectfully submitting to your office the final grade of my student (as follows) in ECON101a-Microeconomics during the First Semester of AY 2021-2022 who obtained a "DEF" grade because of lacking requirements.

Student No.	Student Name	Subject	Offering No.	Final Grade
19-1-02189	LLANO, VIRNALYN CAILING	ECON101a-Microeconomics	P161	3.0

Thank you.

Very truly yours,

  
**MARY CRIS F. PLENOS**  
Instructor

Noted by:

  
**MARIA HAZEL I. BELLEZAS**  
Department Head

**MOISES NEIL V. SERIÑO**  
College Dean