VISAYAS STATE UNIVERSITY

ViSCA, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN*

CY 2023

End User/Unit/Office/Dept/Div.: **Office of the Head, Records and Archives (OHRA)**
Project Code: **OHRA-2022**
Purpose: **Office use**

Total Budget: **P100,**
Funding: **GF-M**

		Description/Specifications	Qty	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quar									
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	
A. Supplies/Materials																
I. Hardwares:																
	1	Bulb, LED, 20 Watts	5	pcs.	400.00	2,000.00										
				Total		**2,000.00**										
II. IT Supplies and Equipment																
	1	Bluetooth Wireless Speakers, 20W RMS, IPX7 waterproof	1	pc	1500.00	1,500.00										
	2	Computer Keyboard USB	1	pc	400.00	400.00										
	3	Epson 001 ink, Black, 127ml, Genuine	2	btls.	600.00	1,200.00										
	4	Epson 001 ink, Cyan, Genuine	2	btls.	350.00	700.00										
	5	Epson 001 ink, Magenta, Genuine	2	btls.	350.00	700.00										
	6	Epson 001 ink, Yellow, Genuine	2	btls.	350.00	700.00										
	7	HDMI to HDMI cable	1	pc	500.00	500.00										
	8	Ink, Epson 003,Genuine Black 65mL	2	btls.	350.00	700.00										
	9	Ink, EPSON 003,Genuine Cyan 65mL	2	btls.	350.00	700.00										
	10	Ink, EPSON 003,Genuine Magenta 65mL	2	btls.	350.00	700.00										
	11	Ink, EPSON 003,Genuine Yellow 65mL	2	btls.	350.00	700.00										
	12	Ink, Epson, genuine (C) T664, 70 ml	2	btls.	350.00	700.00										
	13	Ink, Epson, genuine (M) T664, 70 ml	2	btls.	350.00	700.00										
	14	Ink, Epson, genuine, (BK) T664, 70 ml	2	btls.	350.00	700.00										
	15	Ink, Epson, genuine, (Y) T664, 70 ml	2	btls.	350.00	700.00										
	16	Mouse, Wired, Optical, USB	2	pcs.	210.00	420.00										
	17	Toner for Kyocera 2200, TK 4109	1	set	7000.00	7,000.00										
	18	Toner, TN118 (Genuine), for Ineo 206/226	1	tube	3750.00	3,750.00										
				Total		**22,470.00**										
III. Office Supplies																
	1	Alcohol, 500 ml.	12	btls.	125.00	1,500.00										
	2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2	pack	115.00	230.00										