

ACCOMPLISHMENT REPORT

December 20-24, 2021

This is to certify that the undersigned **DANIEL JOSEPH T. TAN** was **approved on a “work from home” scheme** during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
November 20-24, 2021	Checking of quizzes and updating of student records	30.00
	Answered student concerns	5.00
	TOTAL OUTPUT POINTS DELIVERED	35.00

Total Points to be delivered during WFH (No. of days x 8 hrs) = 40.00 pts

Less: Total Output Points accomplished/delivered = 35.00 pts

Number of hours (undertime) (5.00 pts)

Submitted by:

DANIEL JOSEPH T. TAN
Name of Employee/Faculty

Recommending Approval:

JETT C. QUEBEC
Department Head

Approved:

MA. THERESA P. LORETO
CAS, Dean

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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