



April 28, 2023

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City

Thru: **Dr. Beatriz S. Belonias**  
Vice President for Academic Affairs

**Dear Dr. Tulin,**

Warm Greetings!

This letter is a response to the comments and suggestions of the Office of the Vice President for Academic Affairs on our Individual Faculty Workload which we submitted last April 21, 2023. Further attached in this letter are the justifications for the comments received and indicated on each faculty's teaching load.

The main comment in our IFW was the excessive teaching load of our faculty. Please note that three of our faculty have retired from service and there were no replacement as of the moment. Further, before the start of the semester, we requested to hire part time instructors and it was approved. Unfortunately, nobody applied for the position. As a result, teaching load will be typically beyond the maximum limit as the teaching load of the retired faculty were absorbed by the remaining faculty of the department. Also, two of our faculty are on study leave status, hence, an addition to the problem of limited faculty handling courses at the department. Despite this situation, we at the Department of Economics commit to deliver our responsibilities and will work our best to sustain VSU's tradition of excellent education.

Thank you very much!

Very respectfully yours,

  
**ZYRA MAY H. CENTINO**  
Head  
Department of Economics