VISAYAS STATE UNIVERSITY

OFFICE OF THE HEAD OF RECORDS AND ARCHIVES
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REQUEST FOR INFORMATION/RECORD

Date: 2/14/2022

Name of Requestor: JUDE B. ROLA

Address: BAYBAY CITY, LEYTE

Contact Number: 09184711951 E-mail address: jude.rola@vsu.edu.ph

Proof of Identity: _____ ID No.: _____

Requested Information: SERVICE RECORD

No. of copies: 2

Reason & intended use of requested information/document
NBC

Signature of Requestor/Representative

Action on the request:

Approved:

RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. _____ Date: _____ Amount: _____

Disapproved:

RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval: