

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Tracking No.:

Supplier :	N. N. ALCALA STORE		P.O No:	PO-TF-2025-07-0491		
Address :	Tres Martires Street, Baybay City, Leyte		Date:	30-Jul-25		
TIN:	168-331-936		P.R No.	Assorted PR's		
			Mode of Procurement: NP-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:						
Place of Delivery:	VSU-Main Campus, Visca, Baybay City, Leyte			Delivery Term: FOB - VSU Main Campus		
Date of Delivery:	Within 30 calendar days upon receipt of P.O.			Payment Term: As per cost of items delivered		
Item No.	Abstract No.	Description	Unit	QTY	Unit Cost	Amount
		TF-2025-03-00318 (DPM) Justine Benette H. Millado				
1	2	Modern Office Table with Center and Double Pedestal Drawers and Cabinet	pc	1	14,000.00	14,000.00
		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				
		Purpose: For Office improvement and Laboratory use.				
		Intended: Various Offices				
TOTAL: 14,000.00						
Total Amount in Words: FOURTEEN THOUSAND PESOS ONLY						
<i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i>						
Conforme:			Very truly yours,			
<div>_____ Supplier's signature Over Printed Name</div> <div>_____ Date</div>			<div>PROSE IVY G. YEPES _____ President</div>			
Fund Cluster: _____ Funds Available: _____ <div>NICK FREDDY R. BELLO Head, Accounting Division</div>			ORS/BURS No. : _____ Date of ORS/BURS: _____ Amount: _____			