



VISAYAS
STATE UNIVERSITY



**QUALITY
ASSURANCE
CENTER**

GENERAL OBSERVATIONS AND OPPORTUNITIES FOR IMPROVEMENT LIST

Audit No. : 05	Audit Date: September 25, 2023, October 5, 2023	Audited Area/Department: Department of Economics	PLANNED ACTIONS			Status
			Action Items	Target Date	Responsible	
DOE-OFI-23-01	Needs updating on the organizational/functional structure, PDF, PDS/CV and upload to HRIS system.	Use the recent version of GL & forms.	- Revised and updated the organizational/functional structure with the addition of newly hired faculty and affiliate	Nov. 2023	Head of dDRC	
DOE-OFI-23-02			- Faculty were instructed to update their PDF, PDS/CV and uploaded to HRIS system	Dec. 2023	Concern faculty	
			- Reviewed and checked the recent/latest version of GL. Obsolete version will be return to QAC. Updated forms will be downloaded in the QMS portal.	Dec. 2023	dDRC	

INTERNAL QUALITY AUDIT OFFICE

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