



OFFICE OF THE CHIEF LIBRARIAN

Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7512; Local 1055 Email: library@vsu.edu.ph Website: www.vsu.edu.ph

ACCOMPLISHMENT REPORT

JANUARY 24-28, 2022 (Period covered)

This is to certify that the undersigned <u>SHEIRA MAY T. CAMACHO</u> was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
January 24, 2022	Updated bibliography in BS Hotel Management	8
January 25, 2022	Updated bibliography in BS Tourism Management	8
January 26, 2022	Attended Workshop for the identification of supporting documents (Institutional Accreditation)	7
January 27, 2022	Attended Library Staff Meeting	3
	Responded Email & Messenger queries	7
January 28, 2022	Updated bibliography in BS HM & TM	6
	Attended Art Apprenticeship Culmination Program	2
	TOTAL OUTPUT POINTS DELIVERED	41

Total Points to be delivered during WFH (5 days x 8 hrs)

= 40 hours

Less: Total Output Points accomplished/delivered

= 41

Number of hours (undertime)

(0

Submitted by:

SHEIRA MAY T. CAMACHO

Name of Employee/Faculty

Recommending Approval:

VICENTE A. GILOS Chief Librarian

Approved:

ALELI A. VILLOCINO

VP for Student Affairs and Services







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ACCOMPLISHMENT REPORT

January 31, 2022 (Period covered)

This is to certify that the undersigned <u>GERALDINE T. BARO</u> was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
	Prepared bibliography for BSEd major in English (8 pages x 1 pt.)	8
	Replied two (2) online queries regarding procurement and accreditation (Ready reference -2 x .5 pt.)	1
	TOTAL OUTPUT POINTS DELIVERED	9

Total Points to be delivered during WFH (No. of days x 8 hrs) = 8 hours

Less: Total Output Points accomplished/delivered

= 9 hours

Number of hours (undertime)

(_0_)

Submitted by:

GERALDINE T. BARO
Name of Employee/Faculty

Recommending Approval:

VICENTE A. GILOS Chief Librarian

Approved:

ALELI A. VILLOCINO
VP for Student Affairs and Services



Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.





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ACCOMPLISHMENT REPORT

January 31, 2022 (Period covered)

This is to certify that the undersigned MARIEL E. LACAMBRA was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
January 31, 2022	Prepared bibliography for BS Math (8 pages x 1 pt.)	8
	TOTAL OUTPUT POINTS DELIVERED	8

Total Points to be delivered during WFH (No. of days x 8 hrs) = 8 hours

Less: Total Output Points accomplished/delivered =

= 8 hours

Number of hours (undertime)

(0)

Submitted by:

MARIEL E LACAMBRA
Name of Employee/Faculty

Recommending Approval:

VICENTE A. GILOS Chief Librarian

Approved:

ALELI A. VILLOCINO
VP for Student Affairs and Services