

DAILY TIME RECORD**EVANGELIO, JULISSAH C.**

(NAME)

For the month of
December 1 - 31, 2021
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:13	12:02	12:50	17:25		Absent
2-THU	8:14	12:05	12:48	17:20		Absent
3-FRI	WFH					Absent
4-SAT	WEEKEND					Off
5-SUN	WEEKEND					Off
6-MON	8:20	12:03	12:45	17:00		Absent
7-TUE	8:10	12:05	12:55	17:13		Absent
8-WED	HOLIDAY					Absent
9-THU	8:10	12:08	12:45	17:14		Absent
10-FRI	8:15	12:00	12:58	17:00		Absent
11-SAT	WEEKEND					Off
12-SUN	WEEKEND					Off
13-MON	WFH					Absent
14-TUE	8:08	12:05	12:47	17:26		Absent
15-WED	8:10	12:00	- Half day Work Suspended			Absent
16-THU	TYPHOON ODETTE					Absent
17-FRI	Work Suspension					Absent
18-SAT	WEEKEND					Off
19-SUN	WEEKEND					Off
20-MON	CDO LEAVE					Absent
21-TUE	CDO LEAVE					Absent
22-WED	CDO LEAVE					Absent
23-THU	CDO LEAVE					Absent
24-FRI	CDO LEAVE					Absent
25-SAT	WEEKEND					Off
26-SUN	WEEKEND					Off
27-MON	CDO LEAVE					Absent
28-TUE	CDO LEAVE					Absent
29-WED	CDO LEAVE					Absent
30-THU	CDO LEAVE					Absent
31-FRI	CDO LEAVE					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JULISSAH C. EVANGELIO

VERIFIED as to prescribed office hours


ANALYN M. MAZO

Department Head
 Department of Biological Sciences

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19-SUN	WEEKEND					Off
20-MON						Absent
21-TUE	CDO LEAVE					Absent
22-WED	CDO LEAVE					Absent
23-THU	CDO LEAVE					Absent
24-FRI	CDO LEAVE					Absent
25-SAT	WEEKEND					Off
26-SUN	WEEKEND					Off
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31-FRI						Absent

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JULISSAH C. EVANGELIO

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ANALYN M. MAZO

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 Department of Biological Sciences