



VISAYAS
STATE UNIVERSITY

ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE

ACCOMPLISHMENT REPORT

June 1-30, 2025

1. Participated in the undergraduate thesis manuscript defense of my advisees
2. Checked and approved the undergraduate thesis manuscript of students' advisees, and as an SRC member
3. Attended the Reorientation Seminar on the Ease of Doing Business Act, Data Privacy Impact Assessment for Visayas State University Personnel on June 10, 2025, at the VSU RDE Hall
4. Attended the monthly meeting of FAFS ExeCom on June 26, 2025, at the FAFS Conference room
5. Attended the meeting of Farming Systems Commodity in preparation for the upcoming VSU in-house review on June 27, 2025
6. Conducted a monthly institute meeting on June 30, 2025, at the Eco-FARMI Training Hall
7. Checked and signed contract renewal for our 1 casual employee
8. Checked students' outputs and submitted final grades in AnSc 22 Lecture
9. Monitored the progress of the research and extension projects
10. Checked, approved, and signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
11. Supervised and managed the administrative tasks and farm activities of the Institute

Submitted By:

JEROME O. ARRIBADO
Head, Eco-FARMI

Recommending Approval

SUZETTE B. LINA
Dean, FAFS

Approved

PROSE IVY G. YEPES
President



**ECO-FARM AND RESOURCE MANAGEMENT
INSTITUTE**
Visayas State University, PQWV+X76 Baybay City, Leyte
Email: ecofarmi@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1040



Management
System
ISO 9001:2015

www.tuv.com
ID: 9106558749



Page 1 of 1
FM-VSU-13
V4 05-09-2023
No.