



OBLIGATION REQUEST AND STATUS
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

No.: MOOE
 Date: December 06, 2022
 Fund: GAA 2022

Payee:	VSU			
Office:	Gasoline Station			
Address:	Visca, Baybay City, Leyte			
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
(DASS-RFP)	30 Liters Gasoline for refueling handtractor, mechanical thresher and brushcutter in performing land preparation/harvesting activities			PhP2,640.00
	Total			PhP2,640.00

Certified: Charges to appropriation/allotment

necessary, lawful and under my direct supervision
 and supporting documents valid, proper and legal

Signature

Printed Name

Position

Date

RUTH O. ESCASINAS

Dept. Head

Certified:

Allotment available and obligated for the
 purpose/adjustment necessary as
 indicated above

Signature

Printed Name

Position

Date

ALICIA M. FLORES

Head, Budget Unit/Authorized Representative

STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligations		PhP2,640.00		PhP2,640.00	
	Totals		PhP2,640.00		PhP2,640.00	

Amount Due

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

RUTH O. ESCASINAS

Dept. Head

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:

- ☐ Cash available
- ☐ Subject to Authority to Debit Account (when applicable)
- ☐ Supporting documents complete and amount claimed proper

D. Approved for Payment

Signature	Signature
Printed Name	Printed Name
Position	Position
Date	Date

NICK FREDDY R. BELLO

Head, Accounting Office

EDGARDO E. TULIN

President

E. Receipt of Payment

JEV No.

Check/ADA No. :	Date :	Bank Name & Account Number:	Date
Signature :	Date :	Printed Name:	Date
Official Receipt No. & Date/Other Documents			