



REQUEST FOR INFORMATION/RECORD

Date: Apr. 18, 2022

Name of Requestor: DONNA M. GUARTE

Address: STA. CRUZ, BAYBAY

Contact Number: 09215799499 / DBS -1019

E-mail address: donna.guarte@vsu.edu.ph

Proof of Identity: VSU employee ID

ID No.: V01261

Requested Information:

Service record

No. of copies: 2

Reason & intended use of requested information/document

for housing application

DONNA M. GUARTE
Name & Signature of Requestor/Representative

Action on the request:

Approved:

RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. 0611765 Date: 4/18/22 Amount: 201

Disapproved:

RYSAN C. GUINOCOR
Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval: