

Republic of the Philippines

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

1. OFFICE/DEPT./DIVISION	Name (Last)	(First)	(Middle)	
ITEEM	Bande	Marlito Jose	Modina	
3. DATE OF FILING	4. POSITION		5. SALARY (Monthly)	
08/17/2022	Associate Professor IV		audalny/Firred leave	
by relevant exports such on the police	6. DETAILS O	F APPLICATION	out in case the admental have been reposite	
6.a TYPE OF LEAVE TO BE AVA	ILED OF:	6.b DETAILS OF	LEAVE:	
□ Adoption □ Mandatory/Force □ Maternity □ Maternity - 7 days Transferable to father/alternate caregiver □ Maternity - additional 15 days for single mother □ Monetization □ Parental (Solo Parent) □ Paternity □ Rehabilitation (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292) □ Sabbatical □ Sick □ Special Emergency (Calamity) □ Special Leave Benefits for women □ Special Leave Privilege □ Study □ VAWC (RA No. 9262 / CSC MC No. 15, s. 2005) □ Vacation Others: CDO		☐ Within the Ph☐ Abroad (Pls. S In case of Sick lea ☐ In Hospital (P☐ Out Patient (F) In case of Special (Specify Illness) In case of Study le☐ Completion of☐ BAR/Board Ex Other purpose:☐ Monetization	In case of Sick leave: ☐ In Hospital (Pls. Specify): ☐ Out Patient (Pls. Specify): In case of Special Leave Benefits for Women: (Specify Illness) In case of Study leave: ☐ Completion of Master's Degree ☐ BAR/Board Examination Review	
5.c NUMBER OF WORKING DA	YS APPLIED FOR	6.d COMMUTATI	ON	
	days	☑ Requested		
THE PART OF THE PARTY OF THE PA	ve Dates	24 Requesteu	a requested a record as	
to little with our silling and a linear land	eximply or director.	tor purposess of		
09/05/2022	- 09/16/2022		NDE, MARLITO JOSE M.	
derivation in the second secon	incline and in a community in the second	9	(Signature of Applicant)	
e condition to pully all had national		ON ON APPLICATION	THE REPORT OF THE PARTY OF THE	
'.a CERTIFICATION OF LEAVE	CREDITS	7.b RECOMMENI	DATION:	
AS of: August 2022				
ad lawres in CROS, determine of COS	Vacation Leave Sick Leav	7e	I maniliperi larrentni s'yonenja peli masa liland. se	
Total Earned	and stabled laying country of	☐ For Disappro	oval due to:	
Less this Application	9		ovar ado to.	
Balance	Charles a solopium to none			
	C. BIBERA ayroll and Leave Benefits		ELIZA D. ESPINOSA f Tropical Ecology & Envi. Mgmt.	
7.c APPROVED FOR: day(s) with pay day(Others (Specify):	s) without pay	7.d DISAPPROVE	D due to:	
a from mining, property and wark-related	(Printed Name	O E. TULIN e and Signature) y President	lossa at abaseo for theiry (30) calendar days or m schalarise (principal to 0.8.0 Memoranium Cornila	