



**ACCOMPLISHMENT REPORT
(DECEMBER 2021)**

| ACTIVITIES | DATE |
|--|--|
| A. Student Affairs & Services and Other University Assignment 1. Attended the OVPSAS Operational Planning Workshop | December 15, 2021 |
| B. Admissions-Related Activities 1. Attended to correspondence re: admission-related matters 2. Followed up letter request for OHA office space matter. | December 1-31, 2021 December 16, 2021 |
| C. Administrative Support 1. Signed official communications 2. Supervised three OHA staff | December 1-31, 2021 December 1-31, 2021 |

Submitted by:

NANCY V. DUMAGUING

Head, OHA

Approved:

ALELI A. VILLOCINO

VP, Student Affairs and Services



Management
System
ISO 9001:2015

www.tuv.com
ID: 9108955749

Vision:

Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.

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