



August 1, 2022

Dr. Edgardo E. Tulin
President
VSU; Baybay City Leyte

Thru: **Dr. Maria Juliet C. Ceniza**
VP, OVPREI

Dear Dr. Tulin:

In connection of my Sabbatical leave, I would like to recommend **Dr. Romel B. Armecin Prof III/Director NARC**, to take over my responsibility as Project leader of my projects entitled Improvement of Abaca Fiber Extraction and Processing Machines (Phase 3) and Production and Commercialization of APS & PPS effective **August 1, 2022- July 31, 2023** or until my return.

As Officer-in-Charge, Dr. Armecin is authorized to discharge the functions in addition to his duties & responsibilities. He is also authorized to sign any documents related to my abaca projects/studies.

Thank you.

Very truly yours,

FELICIANO G. SINON
Professor VI/Project Leader

Conforme:

ROMEL B. ARMECIN
Director, NARC/Project Leader

Recommending Approval:

Approved:

MARIA JULIET C. CENIZA
VP, OVPREI

EDGARDO E. TULIN
President