



# VISAYAS

STATE UNIVERSITY



**OFFICE OF THE DEAN OF STUDENTS**  
 Visca, Baybay City, Leyte, PHILIPPINES  
 Telefax:  
 Email:  
 Website: www.vsu.edu.ph

## OTP MONITORING FORM

Year: 2021

(1)	Action Plan in OTP			Issue based on SWOT		Associated Risk (refer to ROAM)		Last year Monitoring			(11)	(12)	(13)	During Monitoring			(17)	(18)
Metrics (Based on Strat Plan)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	Target Date of Implementation	Actual Date of Implementation	Monitoring Date	(14)	(15)	(16)	Effectiveness of Action Plan	Recommendation	
	Code	Description	Code	Description	Code	Description	Target	Accomplishment	Percent Accomplishment				Target	Accomplishment	Percent Accomplishment			
	OD S-APR 1-21-01	Crafting policies for affiliation of RGCs assigned to other units	OD S-W1-01	Low salary cap for guidance counselors	OD S-RIS K1-21-01	Cannot attract more RGCs applicants	0	0	0	Feb-Mar, 2021	Mar, 2021	Nov. 30, 2021	1 policy approved	1 policy drafted	50	Moderately effective	Submit proposal for approval of appropriate bodies	
			OD S-T1-21-01	High salary grade offered in other agencies for RGCs	OD S-RIS K1-21-02	Transfer of RGCs to other agencies offering higher salary								2 letter request for affiliation were approved				
	OD S-APR 1-21-02	Crafting policies for offering RGC with academic rank	OD S-W1-02	Insufficient number of licensed guidance counselors to meet the increasing	OD S-RIS K1-21-03	The quality of guidance and counseling services is short-chained	0	0	0	Feb-Mar, 2021		Nov. 30, 2021	0	0	0	Very ineffective	Draft/modify action plan based on ROSS update or Creation of Mental Health Office	
					OD S-W1-04	Welfare services may not be provided on time when needed												

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																			completed on December, 2021
APR 5-21-02	al for the incorporation of space for the student organizations in the LRC	W/5-21-02	provided to student organizations	RIS K5-21-02	organization's records/documents														
OD S-APR 5-21-04	The OSDS collaborates with the appropriate units in the university to facilitate of community service programs of student organizations (e.g., donations, seminars to be inside the campus, etc.)	OD S-W/5-21-04	Low community outreach programs conducted by student organizations	OD S-RIS K5-21-04	Difficulty in complying all the requirements on time					Jan-Dec, 2021		November 26, 2021	6	5	83%	Highly effective			

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OD S- APR 6- 21- 01	Continue regular monitoring of student organization	OD S- W6- 21- 01	Low performing organization	OD S- RIS K6- 21- 01	None recognition of organization						Jan-Dec, 2021	Jan-Dec, 2021	Nov. 30, 2021	80	87	108	Very effective	
OD S- APR 6- 21- 02	Develop value restoration program and conduct seminars for student organization incorporation VPR in the organization's activities	OD S- W6- 21- 02	Uncultivated leadership values	OD S- RIS K6- 21- 02	Mediocrity						May-Dec, 2021	May-Dec, 2021	Nov. 26, 2021	15 reference materials on value restoration	17 reference materials	113%	Very effective	
														1 seminar conducted	0		Very ineffective	For next year implementation
OD S- APR 7- 21- 01	Request for deployment or recruitment of one Administrative staff to assist the Head of the Career	OD S- W5- 21- 01	The office is handled by one person, i.e. the head only, who is burdened and that hinders effective delivery	OD S- RIS K5- 21- 01	Poor delivery of service						Feb-Mar, 2021		Nov. 30, 2021	1	0	0	Very ineffective	

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