



## STUDENTS OFFICE OF THE DEAN OF

Email: Visca, Baybay City, Leyte, PHILIPPINES Telefax:

Website: www.vsu.edu.ph

## **OTP MONITORING FORM** Year: 2021

		Metrics (Based on Strat Plan)	(1)
21- 02	221- 21-	Action (2)	
Crafting policies for offering RGC with acade mic rank	Crafting policies for affiliatio n of RGCs assigne d to other units	Action Plan in OTP (2) (3) Code Description	
S- S- V1- 02	90 90 90 90 90 90 90 90 90 90 90 90 90 9	(4)	
Insuffici ent number of licensed guidanc e counsel ors to meet the increasi	Low salary cap for guidance counsello rs  High salary grade offered in other agencies for RGCs	SWOT  SWOT  (5)  Description	
22.7.7.8.8 φ O O O O O O O O O O O O O O O O O O	227 A S P O 227 A S P O	Assoc (6)	
The quality of guidance and counseling services is short-chained  Welfare services may not be provided on time when needed	Cannot attract more RGCs applicants  Transfer of RGCs to other agencies offering higher salary	Associated Risk (refer to ROAM)  (6) (7)  Code Description	
0	0	(8)	
0	0	Last year Monitoring (9) Accomplish ment	
0	0	(10) Percent Accompli	
2021	Feb-Mar, 2021	Target Date of Implemen tation	(11)
	Mar, 2021	Actual Date of Implemen tation	(12)
Nov. 30, 2021	Nov. 30, 2021	Monitoring Date	(13)
	1 policy approv ed	(14) Target	
0	1 policy drafted 2 letter request for affiliation were approved	During Monitoring (15) Accomplish	
0	05 Tuenus		
Very ineffective	Moderately effective	Effectiveness of Action Plan	(17)
Draft/modify action plan based on ROSS update or Creation of Mental Health Office	Submit proposal for approval of appropriate bodies	Recommendation	(18)

21- APR 9 0D 2777898 webinar non-confide ntial ling amidst the Counse and trends various s on nce to series of staff for OSWS stration deploy t for Guidan handle Admini recruit Attenda tasks one update ment of ment or Reques ₹ s and quality the 으 Multis2013 CMO 9, ors that Counsel Guidanc function ng program hinders on and services populati student 8 7 주 문 양 양 of service Guidance Counselors Burnt-out Poor delivery 0 0 0 0 0 0 Feb, 2021 Jan-Dec 2021 Nov. 30, 2021 Nov. 30, 2021 1 per GC/yr 0 6/6 0 Action was only done verbally and immediat ely was turned. 100 0 Very effective Slightly Official request shall be done this attendance of Schedule of December webinar

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9 APR 9 PR 27 + APR 9 B e and Placem revision of the establis propos al for ee to draft g Resour handbo ok the to be (LRC) Center in the Center ent Studen n of the Organiz student committ Create Welfar inclusio ional offered hed Ce Crafting Learnin ations Profess W2-\$ S 00 21-21-တု တု such as Safe Space from New laws Code still VISCA revision existing The ally not is based strategic office is located guidance 977 RS 무우음 တု မြ φ <u>B</u> CHED memoranda laws and Applicable information misleading Providing clients walk-in esp. low of clients Low number 0 0 0 0 0 0 Mar, 2021 Apr-Aug, 2021 Nov. 15, 2021 Nov. 30, 2021 Nov. 30, 2021 0 0 0 60 Very ineffective Effective Initial Feasibility
Study is drafted
but to be completed on December, 2021 membership shall be done this Draft for committee December

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22 4 APR 9 B 272 A 9 B ate with VPAA grades sion of e of a Reques submis for the HEIS other Handbo copy of tfor issuanc Coordin ok from Student memo remind × 9 0 97398 27specific Act, OniFAST in the but CMOs and scholarsh externally grades or required ted yet are not delayed cut off of incorpora submissi grades settleme submissi requirem Possible ip grant pending Delayed on of funded on time due to nt of on of 요우주쯦 27 တု မြ Applicant not handbook student these in the inclusion of stipulate scholarship granting of awarded Delayed award Semest er 2020-2021 0 1st 0 None 0 0 None 0 0 Jan-May 2021 Apr-Aug, 2021 June, 2021 Jan-May, 2021 Apr-Aug, 2021 June, 2021 November 30, 2021 November 30, 2021 Nov. 30, 2021 1 letter sent to OVPAA applica nts awarde d teacher s semest before the end of the 100% qualifie d remind er of for 2 for issuance of reminder the OVPAA requested Verbally 0 0 N were
were
evaluated
based on
grades
and units
enrolled ovpaa Memo 25% of was 20% 100 Slightly Slightly Very effective Must make a letter for the 1st semester Downloaded from websites of other HEIs Must be awarded on December

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တု ဝ တု ဝ APR 5-01 27 + APR 9 B Head in OSDS sion of docum ents (for propos staff to ment of Reques recogni tion) submis Draft assist Admini one recruit deploy tfor up for Regular followthe strative ment or တု မ 27 5 9 0 W4-တု No office is i.e. the delivery effective and that only, who nead by one renewal ents for hinders person, handled office is The 9 recogniti requirem services burdened Deficient 224 φ <u>O</u> 으<sup>2</sup>주 중 중 약 Θ R 9 0 pertinent of service Status of given a may be organization Poor delivery recognition Probationary Loss of student concerned The Mar, 2021 Feb-Mar, 2021 Monthly Monthly Nov. 30, 2021 Nov. 30, 2021 Nov. 30, 2021 weeks after the deadlin e of submis accredit ation 2 Approv require sion of 100% applications organization approved within 2 weeks students 100% 0 8 0 8 Very effective officially by verbally but was turned Action plan was not carried Effective down Initial Feasibility
Study is drafted
but to be

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APR 21φO 27 5 APR nity facilitat e of (e.g. donatio organiz progra ms of appropr with the organiz campus , etc.) ations student service In the student ration al for inside ty to the units in ates OSDS ations for the the rs to be commu universi iate collabor space incorpo the semina The Q 27 √5 9 0 21-22organizat ions d by organizat ions student conducte programs outreach ö student communi Low provided 875 275 R P O organization s' on time ments records/docu requirements complying all Difficulty in Jan-Dec, 2021 November 26, 2021 83% Highly effective completed on December, 2021

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တု ဝ APR 7-22 P AR P B 99 PR PR Head of staff to deploy organiz ation's incorpo rating VRP in student the assist Admini one recruit t for student Career ment of activitie the ation organiz rs for progra m and organiz ing of regular monitor strative Reques conduct on restorat p value Develo ation Continu semina 27 5 5 0 27-W6-တု 00 274 φ 0 burdened and that organizat ion only, who p values person, leadershi ted Uncultiva performin Low effective by one handled office is delivery hinders i.e. the head The S 으 2 주 공 양 876 RIS 9 0 요구주공우음 Poor delivery organization 9 recognition None of service Mediocrity Feb-Mar, 2021 Jan-Dec, 2021 May-Dec, 2021 Jan-Dec, 2021 Nov. 30, 2021 Nov. 26, 2021 Nov. 30, 2021 semina r to be conduct ed materia Is on value restorat referen Ce 80 0 seminar conducted materials reference 0 17 87 113% 0 108 0 Very effective Very ineffective Very effective Very ineffective For next year implementation

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27 9 APR တု 27.8 \$ 9 8 22 φ APR φ B 00 g of all Propos e to the Admini "namin g right" arrange Propos e for cottage novatio and ries ries on dormito n of Placem Rewirin ment. for the and ries ent dormito ction/re 9 scheme stration private ation of accredit Office and Job constru boardin dormito nouses 27-27-တု ed very and were cottages currently long ago construct es and Dormitori services of. R S S 275 wirings are too old that may cause fire Electrical May-Dec, 2021 Apr-Aug, 2021 Oct-Dec Decembe r 15, 2021 Nov. 30, 2021 Nov. 30, 2021 Nov. 30, 2021 inspecti request meetin g 2 for every barang ay Job request made 0 3.89 Inspected Mahogan y Dorm only 0 0 Very Very ineffective Slightly Needs follow up This will be done on December

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APR OD 27 8 APR တု 8 PR 21-တု ဝ 9 <del>1</del> 9 categor budget of one Admini Admini Reques fiduciar dormito r the stration prioritiz stration t the under ries Admini t the ed t major ģ dorms conside Reques repair Conduc 27-21-03 27-03 တု တု မြ since ative Staff are , etc) wages, Ë, fees is functions administr loaded in materials operation sufficient requirem ¥ith n to there is heavily hardware the support ö not cottage dormitory from the conform (honorari Income general renovatio repair or 974 A B P B 27 A B B P B of SAS effectiveness the delivered to picture on residence the student not fully Services are Lack of real April-Nov. 2021 Mar, 2021 Mar-Dec, 2021 Nov. 30, 2021 Nov. 30, 2021 Nov. 30, 2021 researc h propos al request approv ed 1 dorm 1 Admin staff underwent major repair 2 dorms 1 10 0 0 100 0 100 0 Action plan is completed pursued yet due to lack of Action plan not formally Very effective Very pandemic time under To be submitted on due to no income December, 2021 Not pursued yet of the dorm

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Mission:

Vision: 279798 P 9 0 strative staff and budget for the onalize Instituti possibl mecha മ for ations onal professi with nicate researc ation of collabor organiz Commu researc A globally competitive university for science, technology, and environmental conservation. 27.49.8 27.48 related to SAS (CMO 9 s2013) no admin staff must SAS has no The Office conduct schools that for budget research stipulates Policy for assigned Enhance research May-Dec, 2021 Apr-Jun Nov. 30, 2021 Nov. 30, 2021 researc h propos al mecha nism 1 research proposal with SLSU mechanism 50% (Creation of the VSU CARES 100 Moderately effective Very effective Support Activities for Returning Students Submit proposal on Psychosocial V2 11-08-2021

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27 P2 9 B 27 Status rch on on the of Studen sment of the Resea Imple ment Health psycho social mental health and Health based ntions Interve arch) y/Rese Mental student cater to the Menta (Surve Asses well-being of and assess nism to Aug-Dec, 2021 May-Dec, 2021 Nov. 30, 2021 Nov. 30, 2021 survey conduct ed 0 0 Committe e) 50% (drafted survey) 0 Moderately effective Very ineffective Can be done next Can be done this December semester

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Vision: Mission: 27 P1-IP2-97-S- S Note: This form is to be accomplished by the Academic and Administrative Units, it will be reviewed by the respective College Deans or Center Director Prepared by: m for Emplo Progra Suppo Suppo Mental DBGF' Syste Peer sh a yees Health (Junior A globally competitive university for science, technology, and environmental conservation.

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment. Office of the Dean of Students Date: Dec. 7, 2021 MANOLO B. LORETO, Jr. Dean of Students Reviewed by: Aug-Dec [Department/Institute/College/Center/Office] Nov. 30, 2021 [Designation] recruite d student Kamust ahan S 100 Action plan is completed with the commitment of the 12 core Action plan is completed Very effective undergoing training student continue training next year Support Creation of Mental Health

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Establi

Aug-Dec, 2021

Nov. 30, 2021

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12

100

Very effective

Install new JDBGF's and

Studen

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