

November 10, 2023

Dr. Maria Juliet C. Ceniza

Vice-President for Research, Extension, and Innovation
Visayas State University
Visca, Baybay City, Leyte

Dear *Dr. Ceniza*,

I am writing to inform your good office of my Sabbatical Leave (SL) for one year, effective November 3, 2023, until October 31, 2024. On its October 27, 2023 meeting, the Board of Regents (BOR) approved my application (*a copy of the excerpt from the BOR minutes of the meeting is attached*). In this connection, I am passing on my research and extension duties to the ITEEM affiliates **Dr. Donna M. Guarte-Valida** and **Mr. Ris Menoel R. Modina**, from the Department of Biological Science (DBS). Both of them have been actively involved in the research and extension activities of the Aquatic Ecosystems Division (AED) of the Institute for years now. Below, is the list of my involvement in research and extension.

Involvement in Research and Extension

| TITLE | ASSUMED BY |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| EXTENSION | |
| Project Leader: Integrated Coastal Resource Management in Southeastern Camotes Sea and Selected Municipalities of Leyte" (Project Code: NRCRM-015) | Mr. Ris Menoel R. Modina |
| Component Leader: Strengthening CMFARMCs, BFARMCs & POs in Participatory Coastal Resource Assessments (PCRA) and Information, Education, and Advocacy on Seagrass and Seaweed Resources in 5th District of Leyte (Baybay City, Inopacan, Hindang, Hilongos, Bato and Matalom) | Mr. Ris Menoel R. Modina |
| Project Leader: Multi-species Hatchery (Project Code: Ext 81) | Dr. Donna M. Guarte-Valida |
| RESEARCH | |
| Study Leader: Species Composition, Abundance and Succession of Seaweeds and Seagrasses in Artificial and Natural Reefs (Project Code: NRM-ITM-1517) | Mr. Ris Menoel R. Modina |

Along with this letter are the progress reports submitted during the 2023 VSU inter-agency RDE in-house review.

Thank you very much for your unending support.

Respectfully yours,

ELIZA D. ESPINOSA
Associate Professor

Conformé:

RIS MENOEL R. MODINA
Instructor, DBS

DONNA M. GUARTE-VALIDA
Instructor, DBS

Noted by:

TEOFANES A. PATINDOL
Director

Recommending Approval:

DENNIS P. PEQUE
Dean, CFES

Approved:

MARIA JULIET C. CENIZA
VP-REI

cc: DM Guarte-Valida
RMR Modina
DBS
CFES
RSPPRO
ITEEM