



PURCHASE REQUEST

Dept./Office: **DOPAC**PR #: **STF-2021-11-01605**Date: **11-24-2021**Section/End-User: **Thelma P. Apas**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **DPAC-STF-2021**




Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Condition, Split type, Inverter, 2.5 HP	pc	1	65,000.00	ELIZABETH S. QUEVEDO	65,000.00

Specification:

- Cooling capacity: at least 20,000 kj/hr
- wall mounted
- EER rating above 10
- with remote control
- with one year warranty on parts and services
- with free installation

	TOTAL					65,000.00
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Purpose: For conference room

Checked by:  LEO A. MAMOLO		Funds Available: ALICIA M. FLORES	
TWG - Office Equipment		HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  THELMA P. APAS	Noted by:  ELIZABETH S. QUEVEDO	Approved by: EDGARDO E. TULIN
	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU