

**DAILY TIME RECORD****GABUNADA, FE M.**

(NAME)

For the month of


**May 1 - 31, 2022**

Official hours for arrival and departure

**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:35	12:06	12:53	5:23		8hrs
3-TUE						Holiday
4-WED	6:44	11:57	12:51	5:49		8hrs
5-THU	7:53	12:05	12:51	5:06		8hrs
6-FRI	7:26	12:06	12:54	5:35		8hrs
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE	8:00	12:16	12:44	5:11		8hrs
11-WED		On Leave				Absent
12-THU	7:13	12:10	12:57	5:26		8hrs
13-FRI	7:44	12:00	12:49	5:28		8hrs
14-SAT						Off
15-SUN						Off
16-MON	7:48	12:07	12:53	3:59	35mins	7hrs 25mins
17-TUE	7:07	12:04	12:48	4:04		8hrs
18-WED	7:23	12:15	12:54	4:56		8hrs
19-THU	7:48	12:08	12:59	5:03		8hrs
20-FRI		On Leave		12:22 5:27	2hrs 55mins	5hrs 5mins
21-SAT						Off
22-SUN						Off
23-MON	7:45	12:06	12:56	5:12		8hrs
24-TUE	8:00	12:05	12:58	5:09		8hrs
25-WED	7:54	12:05	12:54	5:24		8hrs
26-THU		On Leave				Absent
27-FRI	7:49	12:05	12:58	5:18		8hrs
28-SAT						Off
29-SUN						Off
30-MON	8:01	12:12	12:57	5:23		8hrs
31-TUE	7:55	12:12	12:56	5:02		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**FE M. GABUNADA**

VERIFIED as to prescribed office hours

**DHENBER C. LUSANTA**

Department Head  
 Farm Resource Management Institute