

OFFICE OF THE BOARD SECRETARY

2/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Phone: +63 53 565-0600 Local 1001

Email: secretary@vsu.edu.ph Website: www.vsu.edu.ph

Request for Documents

| Date | | October 04,2022 |
|------------------------------|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of the Requesting Party | | Ma. Theresa P. Loreto |
| Signature | | mtplate |
| Department/Office/Unit | | Advanced Research and Innovation Center |
| Reason for Request | E | The approved BOR resolution is needed for the 4 th Internal Quality Audit as supporting document re Establishment of the Advanced Research and Innovation Center |
| Items Needed | 1. | BOR Approved Resolution of the Newly Implemented Organizational Chart of VSU |
| | 2. | |
| | 3. | |
| | 4. | |
| | 5. | |

Approved by:

GUIRALDO C. FERNANDEZ, JR.BOR & University Secretary

(For confidential documents)

EDGARDO E. TULIN University President J. PROSPERO E. DE VERA, III CHED Chairperson & Chairman, VSU-BOR