



FORM 1

Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Baybay City, Leyte

CONSOLIDATED FREE HE BILLING STATEMENT

Free HE Billing Statement Reference No.: **08 - VSU - 2021 -2- 2**

Date: **May 20, 2022**

To	CHED - Central Office		
Address	Higher Education Development Center Building, C.P. Garcia Ave, UP Campus, Diliman, Quezon City, Metro Manila		
Responsibility Center	Request for payment of tuition fees and other school fees (TOSF) for the 2nd Semester/Term AY 2021-2022 to be charged against the Free Higher Education for CHED under Republic Act 10931 otherwise known as the Universal Access to Quality Tertiary Education(UAQTE), and as per CHED-UniFAST Guidelines for Free HE per attached supporting documents.	Account Code	Amount 61,824,666.00
Signature		Signature	
Printed Name	NICK FREDDY R. BELLO	Printed Name	DR. EDGARDO E. TULIN
Position	OIC Head, Accounting	Position	VSU President
Date		Date	

INSTRUCTIONS:

1. SUCs are allowed a maximum of two (2) tranches of payments per semester.

2. The Free HE statement reference number shall comprise of the REGIONAL CODE (2-digit), SUC CODE (alpha codes), ACADEMIC YEAR (4-digit), TERM (1-digit), LUC CODE (alpha code) ACADEMIC YEAR (4-digit), TERM (1-digit) & BATCH NUMBER (1 digit). Descriptions and codes are provided below:

Regional Codes

Code	Region Code	Region	Code
01	Region 6	Region 12	12
02	Region 7	NCR	NCR
03	Region 8	CARAGA	CARAGA
04	Region 9	ARMM	ARMM
05	MIMAROPA	Region 10	CAR
		Region 11	11

"SUC Code" shall be the Acronym used by the SUC for their institution.
 "LUC Code" shall be the Acronym used by the LUC for their institution.
 e.g. MinSCAT for Mindoro State College of Agriculture and Technology

"Academic Year" will use the year when the AY began (e.g. 2018 for AY 2018-2019).

"Term" refers to the academic year semester or terms:

Term	Code	Term	Code
1st semester	1	3rd semester	3
2nd semester	2	Summer	3

"Batch" refers to the number of times an SUC / LUC liquidates with CHED in a semester.

Note that SUCs / LUCs may liquidate with CHED no more than two (2) batches per semester

Examples of a billing statement no.

The first batch of Free HE statement submitted by MinSCAT in 1st sem AY 2018-2019:

MIMAROPA - MinSCAT - 2018 - 1 - 1

The second batch of Free HE statement submitted by Quirino State University in 1st semester of AY 2018 - 2019

02 - QSU - 2018 - 1 - 2

3. Send a printed copy of this completed Free HE Statement Form (Form 1) to CHED Central Office Records Section for proper receiving procedures.
 Do not send the signed forms to any other office in CHED.