

DAILY TIME RECORD **QUEVEDO, ELIZABETH S.** (NAME)

For the month of
July 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI						Absent
2-SAT						Off
3-SUN						Off
4-MON	6:53	12:10	12:35	5:02		8hrs
5-TUE	6:52	12:13	12:19	5:02		8hrs
6-WED	7:09	12:04	12:30	5:05		8hrs
7-THU	7:32	12:05	12:15	5:00		8hrs
8-FRI	7:44	12:19	12:20	5:08		8hrs
9-SAT						Off
10-SUN						Off
11-MON						Absent
12-TUE	7:17	12:08	12:25	5:50		8hrs
13-WED	7:18	12:11	12:22	5:56		8hrs
14-THU	7:11	12:11	12:29	8:24		8hrs
15-FRI	7:00	12:09	12:29	8:19		8hrs
16-SAT						Off
17-SUN						Off
18-MON	6:39	12:23	1:01	5:08		8hrs
19-TUE	7:20	12:10	12:20	5:11		8hrs
20-WED	7:45	12:13	12:22	5:06		8hrs
21-THU	7:44	12:05	12:20	5:08		8hrs
22-FRI	7:23	12:06	12:30	5:01		8hrs
23-SAT						Off
24-SUN						Off
25-MON	7:28	12:02	12:21	5:04		8hrs
26-TUE	7:35	12:05	12:25	5:08		8hrs
27-WED	7:23	12:07	12:18	5:04		8hrs
28-THU	7:34	12:14	12:24	5:09		8hrs
29-FRI	7:28	12:05	12:38	5:04		8hrs
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



ELIZABETH S. QUEVEDO

VERIFIED as to prescribed office hours

MA. THERESA P. LORETO

College Dean
College of Arts and Sciences

Date Generated: Aug/03/2022 08:23:57



DEPARTMENT OF PURE & APPLIED CHEMISTRY

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MENTS REPORT

31, 2022]

of DoPAC Faculty and Admin Staff (regular Sheets 2nd Semester AY 2021-2022; report INC grades 2nd Semester AY 2021-2022; of the CAS; checked and approved thesis manuscripts of BS Chemistry 4 students; uation of CAS Faculty NBC Cycle 8 (2016- emistry 1 students to other school or degree S Faculty and graduating students; request s to teach during the 1st semester AY 2022- of regular-temporary Faculty and JOs and nce to webinars/trainings.

CR for January 2022 to June 2022

C Citizen Charter.

/VSFC-AS (July 7, 2022) via Google Meet; ng and Awareness (July 22, 2022); face-to- inel (July 25, 2022); virtual conference on nance" (July 27, 2022) via Zoom and virtual app (BMA)



ACCOMPLISHMENTS REPORT

[July 1-31, 2022]

1. Signed the June 1-30, 2022 DTRs of DoPAC Faculty and Admin Staff (regular & JOs) and payroll of JOs; Grade Sheets 2nd Semester AY 2021-2022; report on completion of "deferred" and INC grades 2nd Semester AY 2021-2022; clearance of part time instructors of the CAS; checked and approved thesis outline (BS Chemistry 3) and manuscripts of BS Chemistry 4 students; PASUC Common Criteria for Evaluation of CAS Faculty NBC Cycle 8 (2016-20219); dropping/shifting of BS Chemistry 1 students to other school or degree programs; internal clearance of CAS Faculty and graduating students; request for the hiring of parttime instructors to teach during the 1st semester AY 2022-2023; renewal of appointments of regular-temporary Faculty and JOs and endorsement of Faculty's attendance to webinars/trainings.
2. Prepared and submitted OPCR for January 2022 to June 2022 accomplishments.
3. Updated and submitted the DoPAC Citizen Charter.
4. Attended the virtual meeting with VSFC-AS (July 7, 2022) via Google Meet; virtual seminar Typhoon Forecasting and Awareness (July 22, 2022); face-to-face meeting with OVPRIE personnel (July 25, 2022); virtual conference on "Gender and Disaster Risk Governance" (July 27, 2022) via Zoom and virtual launching of the VSUEE Moodle App (BMA)

Submitted by:

ELIZABETH S. QUEVEDO
Head, DoPAC

Recommending Approval:

MA. THERESA P. LORETO
Dean, CAS