PHYSICAL PLANT OFFICE

VISAYAS STATE UNIVERSITY Baybay City, Leyte

ACCOMPLISHMENT

overed Period:

February 16-28, 2022

NAME:			Activities
1	JUNTILLA, Rafael Rosario	1	Consolidate of documents as dDRC of PPES;
		2	Filling and keeping of job request;
		3	Prepare of PR and overtime permit for PPES;
		4	Repair/maintenance of the Electrical, VSU;
		5	Installation of Electrical Wirings New Constructed, VSU Building;
		6	Drive of PPES Manlift Truck;
		7	Performs other function as assigned by superiors and other office staff;

repared by:

dmin. Aide-III

Noted:

MARDON G BURLAS Head, PPES