

OFFICE OF THE UNIVERSITY REGISTRAR

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APPLICATION FOR LEAVE OF ABSENCE

Student No.	Last Name	First Name	Middle Name	Course 8
21-1-01113	DOHILING,	GRACIAH NICA	ARRADAZA	BS ECONOM 2 ND YEAR

September 18, 2022 Date

Prof. Maria Hazel I. Bellezas
Dean, College of Economics
Visayas State University
Visca, Baybay City, Leyte

Sir / Madam:

I would like to apply for leave of absence effective <u>September 19, 2022</u> until the end of <u>the 2022 – 2 School Year</u> for the following reason(s): <u>I am currently working in Dubai to help financially for my family plan to enroll again and continue my studies in the university by the next school year.</u>

GRACIAH NICA A. DOHILING Signature of Student

For currently enrolled students only:

For a leave of absence to be availed of during the 2nd half of the semester, professors concer are required to indicate the class standing of the student whether "Passing" or "Failing" at the time application for leave.

Subject	Class Standing	Inst./Prof. Signature	Subject	Class Standing	Inst./Prof. Signature

Recommending Approval:

MARIA HAZEL I. BELLEZAS

Department Head Date:

Approved:

MOISES NEIL V. SERIÑO

College Dean Date: 129 M Noted:

MANOLO B. LORETO
Dean of Students

Distribution: 1 Registrar, 1 Dean of Students, 1 College Dean, 1 Parents/Guardian, 1 Student