



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE FOR  
**STRATEGIC RESEARCH AND  
DEVELOPMENT STUDIES**

15 April 2024

**Dr. Beatriz S. Belonias**

VP for Academic Affairs and  
Chairperson, Academic Personnel Board  
VSU, Visca, City of Baybay, Leyte

Dear **Dr. Belonias**,

This has reference to our request to hire two faculty members, one to replace a resigning faculty member and the other a Ph.D. Sociology degree holder to comply with CMO 15 and be granted a COPC by CHED for our MS Development Sociology Program. On February 21, 2024, the APB approved our request to hire one faculty member to replace the resigning faculty member (Attachment A).

A month after, as we are to hire only one faculty member, we further requested that he/she shall be a Ph.D. Sociology degree holder and be accorded the position of Associate Professor IV. This is to entice qualified people to apply for the job considering the dearth of Ph.D. Sociology degree holders in the country.

Upon follow up of this particular request, the undersigned learned that there is a need to submit the Projected Workload of ISRDS faculty members for review. We are, therefore, resubmitting our Projected Workload for the first semester of SY 2024-2025 which we submitted in January 2024 to justify our need for two new faculty members (Attachment B). The workload units projected for two new faculty members will have to be merged and much of it shall be assigned to the faculty member to be hired, who holds a Ph.D. Sociology degree and shall carry an Associate Professor IV position.

We earnestly hope for the approval of this request.

Thank you for being ever supportive of our programs and projects.

Very truly yours,

**LILIAN B. NUÑEZ**  
Director, ISRDS

Endorsed by:

**MOISES NEIL V. SERIÑO**  
Dean, CME



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